

FY2019-20 Budget Request Form

Select one: <input type="checkbox"/> One-Time Only <input checked="" type="checkbox"/> On-going		Effective Date:
Department: Requested By: Student Affairs		
Title: Academic Coordinator/advisor		Anticipated Costs
Justification (300 words or less): Our Running Start/Concurrent Enrollment population has grown 62% in three years. Currently, we have two people supporting more than 700 students and 51 concurrent enrollment courses. Next year at Glacier HS alone we will have slots for 463 students. Yet, students at Glacier HS are limited to 15 minute advising sessions – this is not sufficient time to give students the advice they need and to build strong relationships. Also, the role of the Coordinator, High School Relations has changed in level of responsibility and complexity. Our capture rate for Running Start students is about 24% but with stronger relationships with FVCC personnel, we could see an increase in this. I propose (1) an additional person to serve our Running Start program (salary of \$40,000) and (2) an increase in the salary of the Academic Coordinator to align with the salary of advisors (\$40,500 – only costing the general fund \$2750). This request directly supports the transfer and workforce education core themes, as well as strategy 1a(iii) of the Strategic Plan to increase partnerships with local high schools. This will increase access to education (Goal 1 of the Strategic Plan).		\$43,000

Justification should describe how this funding will help accomplish the broad goals of FVCC using the [core themes](#) and [strategic plan](#). Refer to those documents using the links provided or at <https://www.fvcc.edu/about-fvcc/strategic-plan/>. Core themes are; transfer education, workforce education, developmental education, or community education. Strategic planning goals are; access to education, increase student academic success, and/or provide diverse educational opportunities.

Division Chair/Manager/Budget Manager Signature:	Date:	Comments:
Executive Team Member Signature:	Date:	Comments: