

Library Planning Committee and Procedures for Planning

Library Advisory Council shall consist of the following members:

- General Education Division Chair
- Trades Division Chair
- Faculty Member
- Student Representative
- Director of Continuing Education
- Director of Nursing
- Director of Library Services

Members will meet every Fall and Spring Semester

Meeting Agendas will include the following information that will inform the planning process:

1. **Directors Report** Detailing Library activities, successes, and challenges
2. **Semester Statistics Report** which includes patron count for weekdays and weekends, database usage, ebook usage, print book circulation.
3. Overview of Library meetings and trainings to pinpoint new directions or better ways to serve students.
4. FY goals for current year
5. FY goals for upcoming year
6. Library Advisory Council members contribute advice and suggestions or bring forward problems