

Library Class Instruction Plan

These are the procedures to be followed before teaching an information literacy/research class.

1. Determine student research experience.
 - a. Have always gone to Google for information
 - b. Have used a database before, but have little experience searching
 - c. Have some knowledge of databases, but do not know anything about FVCC databases
 - d. Only need to access topic-specific information
 - e. Can recognize vetted, quality information
2. Brief Overview
 - a. Popular vs scholarly information
 - b. How to best use Google
 - c. Narrowing a topic
 - d. Keywords and boolean operators
3. How to Search Databases
 - a. Database A-Z
 - b. Basic Search vs Advanced Search--when to use each
 - c. Filters
 - d. Previews/Abstract
 - e. Pearl Mining for other articles
 - f. Use of keywords/equivalent terms
 - g. Searching within specific journals
 - h. Saving to Google Drive or other
 - i. How to read and mark main points
 - j. Avoiding plagiarism
 - k. Finding the citation
 - l. In-text citations
4. Primo One Search
 - a. Basic Use
 - b. Advanced Search
 - c. Finding Print and Electronic Books
 - d. Using resource sharing
 - e. Filters
 - f. Pin Option
 - g. Citations
5. Library Research Guides
6. Interlibrary Loan